

## Waiver Request

CC Docket No. 96-45 and CC Docket No. 02-6

Hershey Public Library  
Billed Entity Number: 125687

Form 486 Applicant Number: 443326  
Applicant's Form Identifier: 486HPL0708

Contact name: Barbara S. Ellis, Director

Contact address: Hershey Public Library, 701 Cocoa Ave. Hershey, PA 17033-1459

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On behalf of the Hershey Public Library, I, Barbara Ellis, am requesting a Waiver of Policy regarding the USAC , Schools and Libraries Division Form 486 Notification Letter, dated 7/2/2008. I feel that based on circumstances beyond my control, my library should be allowed to receive the full funding amounts allotted in the original application.

For the past 5 years, I have been solely responsible for filing all E-rate applications and attendant forms. In January, 2008, I filed the above referenced 486 form past the 120 day deadline, (FCDL dated 7/31/2007).

This waiver is requested due to my inability to complete the required submission within the allotted time. On October 17, 2007, I was involved in a serious automobile accident, which hospitalized me from mid October until November 17<sup>th</sup>. I was then not allowed to return to work until after December 25, and even then, for only up to 12 hours per week, which continued through February.

After returning to work, I discovered that the 486 deadline for funding year 2007 had been missed. Upon discovering this, I immediately filed the 486 forms. No one else on staff was aware of this oversight, since I maintain these files.

If you need me to send hospital or physician reports to verify this information, please let me know. I authorize you to contact Dr. Molly Black or Dr. Randy Houck at the Hershey Medical Center, Bone and Joint Institute, Hershey, PA, (717-531-5638 ) to confirm my claims.

I am available in my office at the Hershey Public Library from 8:30 until 5:00 on most weekdays, if you need to contact me.

Thank you for your consideration of this waiver.

Barbara S. Ellis, Director of Library Services  
Hershey Public Library